

HOW TO ENTER A SWIM MEET

As a competitive swimmer, following proper meet entry procedures is a very important part of assuring the opportunity to compete in various types of swim meets.

To enter a meet you should follow these easy steps:

1. Check the meet info page of our website: <http://www.cruiserswimming.com/> and decide which team meets are appropriate for the swimmer being entered. Check the level of the meet and when the meet occurs. If a swimmer is unsure as to whether a meet is appropriate for them, they should speak to their coach.
2. Read the Meet Information for a selected meet carefully. The meet information is posted on the website as soon as our club receives it. This may be anytime from 3 weeks to 3 months before a meet is scheduled.
3. **FILL OUT THE ENTRY FORM COMPLETELY.** This makes the entry chair's job easier and the entries more accurate. If you have any questions, please ask your child's coach.
 - For session 4 and 5 you only need to mark the sessions of the meet you will be attending. You will be entered into the maximum number of events for that session as specified in the meet packet.
 - For sessions 2 and 3 decide how many events you wish your child to swim at the meet up to the maximum allowed in a session. If you are unsure how many, or what to enter speak with your child's coach.
4. **WRITE A SEPARATE CHECK FOR EACH MEET MADE PAYABLE TO PCC.**
 - Ensure that you have the correct cost per event multiplied by the number of events plus the Michigan swimming surcharge when calculating the total amount to be paid.
5. **SUBMIT ALL ENTRIES BEFORE THE DEADLINE.**
 - Entries can be submitted to your child's coach at the pool.
 - Don't wait until the last minute to enter. If you enter as soon as the meet information is available, you can avoid many mistakes that happen with rushed entries.
 - Failure to submit the entry by the date specified could result in your exclusion from that meet.
6. A few days after the meet deadline, the meet entries will be posted on the website. Check the entry sheets for errors. Report any problems immediately to your coach. This is the **MOST IMPORTANT** part of insuring that the swimmer is entered into the meet properly! In most cases, changes cannot be made to our team's entries the week of the meet.

SUBMITTING ENTRIES ON TIME: All meet entries will have due dates on them. It is very important that you get your meet entry in on time. To insure that our club is properly entered in desired meets, everyone must do their part to get the entries turned in on time.

ADDITIONAL MEET INFORMATION

RELAYS: The coaches enter swimmers in the relays. The coach always has the right to make changes in relay line-up during the meet if he feels it will be to the team's advantage in any way.

It is extremely important that a swimmer always check with the coach when he arrives at a meet and before he leaves to see if he is scheduled to swim in a relay. If he is, then he should not leave the meet until the relay has been swum. If he should leave before the relay, there will be 3 other swimmers who have been waiting to swim the relay only to find that they can't swim because one team member isn't there. Besides being very inconsiderate, this could cost the team points. PLEASE, if your child can't stay for a relay, let the coach know as soon as possible so that he can get a replacement.

If your child has signed up to swim in a meet, but then finds he can't be there, please let the coach know. It is very important to understand that once we have sent in the entries to the host team of a meet, we CAN NOT get a person's entry fees back.

OUR MEET SCHEDULE: You will find our team's meet schedule online at <http://www.cruiserswimming.com/>. The head coach selects certain meets designated as team meets, i.e. he wants everybody on the team to sign up for the meet. Some meets are designated for certain swimmers or ages, but not others. Please check the meet schedule to see which meets your swimmer should attend. There will be a coach present at every meet listed on our schedule. Any other meet that a Cruiser swimmer attends will not have a Cruiser coach in attendance.

DO NOT ASSUME THAT PCC HAS ALL OF YOUR BEST TIMES, ESPECIALLY IF SOME OF THOSE TIMES WERE ACHIEVED AT A HIGH SCHOOL MEET. CHECK YOUR BEST TIMES ON THE WEBSITE REGULARLY AND NOTIFY THE COACHES OF ANY CHANGES THAT NEED TO BE MADE. YOUR SWIMMER WILL BE ENTERED WITH THE BEST TIME LISTED ONLINE, UNLESS OTHERWISE NOTED.